



+91 88104 24065
info@ngogurukul.com
www.ngogurukul.com

Registration Form for NGOs

I. BASIC CONTACT INFORMATION

| | |
|----------------------|--|
| Organization's Name: | |
| Full Address: | |
| | |
| | |
| City | |
| PIN Code | |
| State | |
| Key Person: | |
| Phone No: | |
| Contact Person: | |
| Phone No: | |
| E-mail: | |
| Website: | |

II. BUSINESS DETAILS

| | | | | |
|--|---|-----------------------------|-----------|---------------|
| 1. Is your firm registered with the government? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | | |
| 2. Constitution of organization: | Societies Registration Act, 1860/ Trust/Other | | | |
| 3. Registration details: | | | | |
| 4.. Annual Turnover (Rs.); as per the last audited Annual Report | | | | |
| 5. Staff Details | Permanent | Full-time | Part-time | Professionals |
| | | | | |

| | |
|---|---------|
| 6. Indicate how long the NGO has been operational | |
| 7. Indicate Specialization area in which your NGO provides services | |
| 8. Areas in which your staff's capacity needs to be developed | |
| 9. Have you ever done business with other development sector organizations? If so, provide the names of clients below | Yes/ No |

III. ADDITIONAL DETAILS

Please provide any additional details, that you feel will be helpful in context with the above fields, to strengthen your representation in the corporates:

IV. CHECKLIST

List of documents to be enclosed along with the application form:

| Sr. | Documents | √ or X |
|-----|---|--------|
| 1 | Covering Letter (<i>limit the words to 200</i>): Include your expertise/ capability | |
| 2 | Organization's Profile (<i>limit the words to 200</i>) : Your track Record, Experience in the Region/State | |
| 3 | Last Audited Annual Return of your organization. | |
| 4 | Attach the copy of service engagement with other clients (with reference to point# III) | |
| 5 | CVs of your Core team | |
| 6 | Awards & Recognitions, if any | |

VI. CERTIFICATION

I certify that the above mentioned particulars are true and complete to the best of my knowledge and belief and that no material changes have occurred to the business which would affect any of the above representations.

VI. REGISTRATION CHARGES

We agree to pay the registration charge of INR 1,000/- (Rs. One Thousand Only) to NGOGurukul.

| | | |
|---------------------------------------|-------------------|--------------|
| Name of Person Completing Form | | |
| Designation: | Signature: | Date: |

NGOGurukul
Correspondence:
C - 6, 1201, SRS Residency,
Sector - 88, Faridabad,
Haryana - 121 002, INDIA
+91 88104 24065
info@ngogurukul.com
www.ngogurukul.com